

RULES FOR ADMISSION TO STUDY IN BACHELOR'S DEGREE PROGRAMME IN ENGLISH AT FACULTY OF MATERIALS SCIENCE AND TECHNOLOGY FOR THE ACADEMIC YEAR 2023/2024

The rules of admission to study in the Bachelor's degree programme of the Faculty of Materials Science and Technology (FMST) are based on Sections 48 to 50 of Act 111/1998 Coll. "Act on Universities and Amendments and Supplements to Other Acts" and the Statute of the VSB-Technical University of Ostrava.

As of **10 April 2023**, the Dean of the Faculty of Materials Science and Technology announces the first round of the admission procedure for the academic year **2023/2024** in English in the following Bachelor's degree programme:

Study programme (* maximum number of accepted students apply to all rounds of the admission procedure)	Form of study in English	Max. number of applicants that can be admitted to study in English*
Materials Engineering	Full-time	20

The study takes place exclusively at the seat of the faculty.

The faculty also offers studies to applicants with specific needs.

The tuition fee for Bachelor's degree programmes in English is CZK 50 000 for each semester.

Application submission deadline:

1st round: 10 April 2023 – 31 May 2023

To submit an application for Bachelor study, the applicant must meet the following conditions by **31 May 2023**:

- To submit the Application for Study, which is submitted via the electronic form <http://uchazec.vsb.cz>.

How to document the average results (rounded to 2 decimal places) in individual years of secondary school:

- Print a shortened version of the electronic application form and have the average results in each secondary school year confirmed by the school headquarters.
- Document copies of annual school reports.

Note: If the applicant has not passed the secondary school-leaving examination, in

the last year, he/she shall state the average study results according to the semi-annual school report. Applicants who have already passed the secondary school-leaving examination will fill in the average results according to annual school reports, including the secondary school-leaving examination.

- **Pay the application fee** for the admission procedure, which is CZK 500. The application fee is non-refundable at any stage of the admission procedure! The fee can be paid through the Electronic Payment System (EPS) at <https://eps.vsb.cz/>, or bank transfer (payment details are provided in the electronic application form). An unpaid electronic application cannot be further administered in the system.

If these conditions are not met, the application will not be included in the admission procedure.

Applicants whose applications have complied with the conditions for submitting the application must also provide the following documents in the form of the electronic application attachment **by 31 May 2023:**

- secondary school-leaving certificate,
- the 4th year school report if the applicant will take the secondary school-leaving examination in 2023,
- if education has been achieved abroad (does not apply to the Slovak Republic), the document “Decision on recognition of equivalence (validity) of a foreign school report in the Czech Republic” <https://www.vsb.cz/en/university/university-services/recognition-of-foreign-education>,
- the applicant is obliged to prove his/her ability to study in the selected language. In the case of study in English, it is sufficient to prove the secondary school-leaving examination in English, otherwise, the applicant must submit a certificate demonstrating knowledge of English at **B1 level** (TOEFL or IELTS not older than 5 years).

All required documents shall be scanned or photographed in a clearly legible quality and shall contain all pages and **be attached as an attachment to the electronic application form.**

For applicants who have duly submitted an application with all the required documents, the admission will be decided on the basis of the calculated arithmetic mean (total average) of the documented averages in each university semester, which will be converted into points, see the algorithm below:

$$\text{Points for the total average} = (4 - \text{TOTAL AVERAGE}) \times 30$$

Applicants will be ranked according to the points achieved and they will be admitted from the highest point value until the maximum number of applicants admitted to a given degree programme in a given language is achieved.

The Dean of the Faculty decides on admission to study in FMST degree programmes. The

decision on admission to studies in a bachelor's degree programme must be made in writing within **30 days** from the day when the admission examination was held, but no later than **30 June 2023**. Pursuant to s. 50, ss. 6 of Act No.111/1998 Coll., on Higher Education Institutions and on amendment and supplement to other acts (Higher Education Act), as amended, the decision must contain the grounds for the decision, as well as information on the possibility of applying for an appeal, and must be delivered into the applicant's hands or in the case of a positive decision and with the consent of the applicant through the information system. An applicant is entitled to examine all of their materials that have a bearing on their admission to studies within 15 days of the receipt of this decision.

Within **15 days** after the end of the admission procedure, the faculty will publish on the faculty web portal (<https://www.fmt.vsb.cz>) a report on the course and results of the admission procedure pursuant to Section 50 Subsection 9 of the Act.

Contact:

VSB – Technical University of Ostrava
Study Office of the Faculty of Materials Science and Technology
Mrs. Monika Krejzková
17. listopadu 2172/15
708 00 Ostrava-Poruba
Phone: +420 597 325 558
e-mail: monika.krejzkova@vsb.cz