

RULES OF ADMISSION PROCEDURE AND CONDITIONS OF ADMISSION TO DOCTORAL DEGREE PROGRAMMES IN ENGLISH AT FACULTY OF MATERIALS SCIENCE AND TECHNOLOGY FOR THE ACADEMIC YEAR 2023/2024

The Dean of the Faculty of Materials Science and Technology (FMST) announces, according to Section 48 through 50 of the Act on Institutions of Higher Education, **the first round of admission procedure** for the academic year 2023/2024 from **1. 11. 2022 to 28. 2. 2023** for the following four-year doctoral degree programmes in **English**.

Doctoral degree programmes	Form of study in English	Max. number of applicants that can be admitted to study in English
Metallurgical Technology	Full-time	4
Material Science and Engineering	Full-time	7
Thermal Engineering and Fuels in Industry	Full-time	3
Chemical and Environmental Engineering	Full-time	4
Management of Industrial Systems	Full-time	10
Nanotechnology	Full-time	10
Chemical Metallurgy	Full-time	8

The tuition fee for doctoral programmes in English is CZK 500 for each semester.

In order to apply for doctoral studies, the applicant must meet the following conditions by 28 February 2023:

- **Submit an electronic application** (<https://prihlaska.vsb.cz/uchazec>). It is not necessary to print or send the application to VŠB-TUO.
- **Choose the general theme of the doctoral dissertation in the chosen programme** (<https://www.fmt.vsb.cz/en/study/doctoral/>) This topic is mandatory information in the application. Applicants are advised to consult the topic with a supervisor before submitting the application.
- **Enter the interim results of follow-on Master's studies and the value of the arithmetic mean** (rounded to 2 decimal places) from the results from the first to the penultimate semester. Only FMST VŠB-TUO students who will finish their studies in 2023 do not provide interim results. If the applicant has already earned a (follow-on) Master's diploma and a diploma supplement, he / she should submit both of these documents as an attachment.
- **Structured CV.**
- List of published and unpublished works (if any).
- **Letter of motivation**, expression of interest in studying the selected dissertation topic in the relevant study programme, the main anticipated activities from the perspective of

scientific and research activities, theoretical and practical results so far. This document should be 2-3 pages in length, A4 format.

- **Pay the administrative fee of CZK 500.** The fee is non-refundable at any stage of the admission procedure. We recommend paying the fee immediately after submitting the application - unpaid applications cannot be administered any further in the system.

If these conditions are not met, the application will be eliminated from admission procedure.

Applicants whose application has fulfilled the conditions for submitting the application must also submit the following as an attachment to the electronic application by 25 March 2023:

- **diploma of (follow-on) Master's studies, where appropriate confirmation of successful completion of the final state examination,**
- **diploma supplement,**
- where appropriate, other documents (if any, for example evidence of previous experience, evidence of a state examination in a foreign language),
- **evidence of recognition of foreign higher education in the Czech Republic** <https://www.vsb.cz/en/university/university-services/recognition-of-foreign-education/> if the education was attained abroad (does not apply to equivalent documents, for example from the Slovak Republic); documents necessary for the recognition process, must be received by the study office 30 days before the deadline for submitting all required documents,
- **language certificate.** In case of studies in English, it is sufficient to prove having completed university education in English; otherwise, the applicant must submit a certificate proving knowledge of the English language at B1 level (TOEFL or IELTS not older than 5 years).

All required documents must be scanned or photographed in easily legible quality and contain all pages. Other conditions for admission (§49, paragraph 1):

For candidates who have duly submitted an application with all the required documents, a decision will be taken on their admission based on the number of points:

$$PB = (4-AP) \times 20 + BN,$$

where AP is the arithmetic mean (AP) of the interim results of the (follow-up) master's study from the first to the penultimate semester and BN represents bonus points.

Candidates will receive bonus points (BN) in the maximum amount of 40 points for the following activities:

- **motivational letter, professional knowledge concerning the chosen topic – max. 30 points,**
- **publications – max. 6 points,**
- **current activities in the field – max. 4 points.**

From the applicants, an ordered succession will be compiled according to the number of PB points and the applicants will be accepted starting from the highest value until the maximum number of accepted students of the given study program is filled. If more than one candidate applies for one framework topic, the applicants with a higher score will be

preferred, and other candidates in the order will be offered other free topics.

The results based on the gained points will be given on 31 March 2023.

The administrative fee can be paid via the EPS system at (eps.vsb.cz) or by bank transfer from an account (supporting documents for payment are given in the electronic application). The unpaid electronic application can no longer be administered in the system.

The Dean of the Faculty decides on admission to study in FMST study programmes. The decision on the outcome of admission procedure for doctoral studies must be issued **within 30 days** of verification of the conditions for admission to studies pursuant to Section 49 (Section 50(4)). The decision must contain a statement of reasons and notice of the possibility of lodging an application for appeal pursuant to Section 50 (6) of Act No.

111/1998 Sb. on institutions of higher education and must be delivered to the applicant in person or, in the case of a positive decision and with the consent of the applicant, via the information system.

The Faculty will publish a report on the course of admission procedure within **15 days** of the end of admission procedure (Section 50(9)). The applicant may appeal against a decision within **30 days** of the date of notification of that decision (Section 50(6)).

The applicant has the right to view the file after notification of the decision (Section 50(5)) **within 30 days** of notification of the decision.

The announcement of admission procedure will be made public at the publicly-accessible part of the VŠB - TUO website (Section 49(5)): <https://www.fmt.vsb.cz/en/study/admission/>.

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