

RULES FOR ADMISSION TO STUDY IN BACHELOR'S DEGREE PROGRAMME IN ENGLISH AT FACULTY OF MATERIALS SCIENCE AND TECHNOLOGY VSB – TECHNICAL UNIVERSITY OF OSTRAVA FOR THE ACADEMIC YEAR 2024/2025

The rules of admission to study in the Bachelor's degree programme of the Faculty of Materials Science and Technology (FMST) are based on Sections 48 to 50 of Act 111/1998 Coll. "Act on Universities and Amendments and Supplements to Other Acts" and the Statute of the VSB – Technical University of Ostrava.

As of **1 December 2023**, the Dean of the Faculty of Materials Science and Technology announces the second round of the admission procedure for the **2024/2025** academic year in English in the following Bachelor's degree programme:

Study programme <i>(*maximum number of enrolled students applies to all rounds of the admission procedure)</i>	Form of study in English	Max. number of applicants that can be enrolled to study in English*
Materials Engineering	Full-time	20
Nanotechnology	Full-time	15

The study takes place exclusively at the seat of the faculty.

The faculty also offers studies to applicants with specific needs.

The tuition fee for Bachelor's degree programmes taught in English is CZK 50 000 per semester.

Application submission deadline:

2nd round: 1 December 2023 – 29 February 2024

To apply for a Bachelor's degree programme, the applicant must meet the following conditions by 29 February 2024:

- **To submit** an electronic application, which is submitted via the electronic form <http://uchazec.vsb.cz>.
- **Pay the application fee** for the admission procedure, which is **CZK 500**. The application fee is non-refundable at any stage of the admission procedure. The fee can be paid through the Electronic Payment System (EPS) at <https://eps.vsb.cz/>, or bank transfer (payment details are provided in the electronic application form). An unpaid electronic application cannot be further administered in the system.

- **To deliver** the attachment of the electronic application **the annual report for the penultimate year of secondary school** (usually the third year or seventh year, the certificate is used to verify the required value of the arithmetic average of the results at the end of the penultimate year).
- **To insert the value of the arithmetic average** (rounded to 2 decimal places) from applicant's grades for the penultimate year of secondary school.

If these conditions are not met, the application will not be included in the admission procedure.

Applicants whose applications have complied with the conditions for submitting the application must also provide the following documents in the form of the electronic application attachment **by 29 February 2024**:

- **Secondary school-leaving certificate.**
- **A document proving the fulfilment of the condition of obtaining secondary education with a school-leaving examination if education was obtained abroad.** If the assessment of previous education will take place within the admission procedure, it is necessary to deliver the required documents in paper form (address: VŠB-TUO, FMT, Studijní oddělení (Study Office), 17. listopadu 2172/15, 708 00 Ostrava-Poruba, see <https://www.vsb.cz/en/university/university-services/recognition-of-foreign-education/>) **no later than 30 days before the deadline for delivery of attachments** to the electronic application. After this deadline, the university no longer guarantees a timely assessment of previous education.
- **Language certificate.** The applicant is obliged to prove his/her ability to study in the selected language. In the case of study in English, it is sufficient to prove the secondary school-leaving examination in English, otherwise, the applicant must submit a certificate demonstrating knowledge of English at **B1 level** (TOEFL or IELTS not older than 5 years).

All required documents shall be scanned or photographed in a clearly legible quality and shall contain all pages and **be attached as an attachment to the electronic application form.**

For applicants who have duly submitted their application and have attached all the required documents, the admission will be decided on the basis of the calculated arithmetic mean (total average) from the interim results of the documented studies, which will be converted into points, see the algorithm below:

$$\text{Points for the total average} = (5 - \text{TOTAL AVERAGE}) \times 25$$

Applicants will be ranked according to the points achieved and they will be admitted from the highest point value until the maximum number of applicants enrolled to a given degree programme in a given language is achieved.

The Dean of the Faculty decides on admission to study in FMST degree programmes.

The decision on admission to studies in a Bachelor's degree programme must be made in writing within **30 days** from the day when the admission examination was held, but no later than **30 March 2024**. Pursuant to s. 50, ss. 6 of Act No.111/1998 Coll., on Higher Education Institutions and on amendment and supplement to other acts (Higher Education Act), as amended, the decision must contain the grounds for the decision, as well as information on the possibility of applying for an appeal, and must be delivered into the applicant's hands or in the case of a positive decision and with the consent of the applicant through the information system. An applicant is entitled to examine all of their materials that have a bearing on their admission to studies within 15 days of the receipt of this decision.

Within **15 days** after the end of the admission procedure, the faculty will publish on the faculty web portal (<https://www.fmt.vsb.cz/en>) a report on the course and results of the admission procedure pursuant to Section 50 Subsection 9 of the Act.

Contact:

VSB – Technical University of Ostrava
Study Office of the Faculty of Materials Science and Technology
Mrs. Monika Krejzková
17. listopadu 2172/15
708 00 Ostrava-Poruba
Phone: +420 597 325 558
e-mail: monika.krejzkova@vsb.cz