

RULES OF ADMISSION PROCEDURE AND CONDITIONS OF ADMISSION TO DOCTORAL DEGREE PROGRAMMES IN ENGLISH AT FACULTY OF MATERIALS SCIENCE AND TECHNOLOGY FOR THE ACADEMIC YEAR 2024/2025

The rules of admission to study in the Doctoral degree programmes of the Faculty of Materials Science and Technology (FMST) are based on Sections 48 to 50 of Act 111/1998 Coll. "Act on Universities and Amendments and Supplements to Other Acts" and the Statute of the VSB-Technical University of Ostrava.

As of **1 April 2024**, the Dean of the Faculty of Materials Science and Technology announces the second round of the admission procedure for the academic year **2024/2025** in the Doctoral degree programmes in **English**:

Doctoral degree programmes (*maximum number of enrolled students applies to all rounds of the admission procedure)	Form of study in English	Max. number of applicants that can be enrolled to study in English*
Metallurgical Technology	Full-time	4
Material Science and Engineering	Full-time	7
Thermal Engineering and Fuels in Industry	Full-time	3
Chemical and Environmental Engineering	Full-time	4
Management of Industrial Systems	Full-time	10
Nanotechnology	Full-time	10
Chemical Metallurgy	Full-time	8

The study takes place exclusively at the seat of the faculty.

The faculty also offers studies to applicants with specific needs.

The tuition fee for doctoral programmes in English is CZK 500 for each semester.

Application submission deadline:

2nd round: 1 April 2024 – 31 May 2024

To submit an application for the doctoral study, the applicant must meet the following conditions **by 31 May 2024**:

- To submit the **Application for Study**, which is submitted via the electronic form <http://uchazec.vsb.cz>.
- To select a framework theme of a PhD thesis in the selected programme. The theme is compulsory information in the application. We advise the applicants to consult their theme with a relevant supervisor before submitting their application.
- To attach applicant's interim transcripts from Master's degree and the value of the arithmetic average (rounded to two decimal places) of applicant's grades from the first to the penultimate semester. Only FMST VŠB-TUO students who will finish their studies in 2024 do not provide interim transcripts. If the applicant has already earned a Master's

degree and a diploma supplement, he / she should submit both of these documents as an attachment.

- **Structured CV.**
- **List of published and unpublished works** (if any).
- **Letter of motivation**, expression of interest in studying the selected dissertation topic in the relevant study programme, the main anticipated activities from the perspective of scientific and research activities, theoretical and practical results so far. This document should be 2-3 pages in length, A4 format.
- **Pay the application fee** for the admission procedure, which is CZK 500. The application fee is non-refundable at any stage of the admission procedure! The fee can be paid through the Electronic Payment System (EPS) at <https://eps.vsb.cz/>, or bank transfer (payment details are provided in the electronic application form). An unpaid electronic application cannot be further administered in the system.

If these conditions are not met, the application will be eliminated from admission procedure.

Applicants whose application has fulfilled the conditions for submitting the application must also submit the following as an attachment to the electronic application **by 31 May 2024:**

- **Master's diploma** with an appropriate confirmation of a successful completion of the final state examination.
- **Diploma supplement.**
- Where appropriate, other documents (if any, for example evidence of previous experience, evidence of a state examination in a foreign language).
- **A document proving the fulfilment of the condition of proper completion of studies in Master's degree programme if education was obtained abroad.** If the assessment of previous education will take place within the admission procedure, it is necessary to deliver the required documents in paper form (address: VSB-TUO, FMT, Studijní oddělení (Study Office), FMT, 17. listopadu 2172/15, 708 00 Ostrava-Poruba, see <https://www.vsb.cz/en/university/university-services/recognition-of-foreign-education/>) no later than 30 days before the deadline for delivery of attachments to the electronic application. After this deadline, the university no longer guarantees a timely assessment of previous education.
- The applicant is obliged to prove the ability to study in the selected language. In the case of studying in English, it is sufficient to prove university education completed in English, otherwise the applicant must provide a **certificate proving knowledge of English at level B1** (TOEFL or IELTS not older than 5 years).

All required documents shall be scanned or photographed in a clearly legible quality and shall contain all pages and **be attached as an attachment to the electronic application form.**

Applicants who have duly submitted the application with the required documents will be admitted on the basis of an entrance exam. The entrance exam is carried out by an admission committee appointed by the Dean of the Faculty. A committee may be appointed jointly for more than one study program. The admission committee will assess the achievements in the

Master's degree program and the expertise in relation to the selected degree program and the framework topic of the dissertation thesis. The assessment will be based on submitted documents, that are an arithmetic average applicant's grades from the first to the penultimate semester, curriculum vitae, the list of published and unpublished works, motivation letter alternatively other documents and on the basis of an interview with the applicant.

The admission committee evaluates applicants with a score of 0 to 100 points. The applicant can be admitted if he/she achieves 51 out of 100 points. The admission committee can refrain from the interview with the applicant if he/she scores a maximum number of points. The admission committee will make a list of applicants according to the number of points awarded by the admission committee and applicants will be admitted to the maximum number of students admitted to a given study programme. The admission committee may change the framework topic of the dissertation thesis. Applicants will be invited to an interview through the information system no later than 7 June 2024. **The interview will be held in the period from 10 to 14 June 2024 for all programmes.** If an applicant fails to attend the interview without giving an excuse or if their excuse is not accepted as valid, they will not be admitted to the studies. If the excuse is accepted as valid, the applicant will be notified of an alternative date of the interview, which will be held in the period from **17 to 21 June 2024**. In exceptional cases, especially for foreign applicants and having regard to the circumstances that prevent the personal presence of the applicant, the admission committee may, at the request of the applicant, decide on an interview by videoconference.

The Dean of the Faculty decides on admission to study in FMST degree programmes. The decision on admission to studies in a Doctoral degree programme must be made in writing within **30 days** from the day when the entrance exam was held, but no later than **21 July 2024**.

Pursuant to s. 50, ss. 6 of Act No.111/1998 Coll., on Higher Education Institutions and on amendment and supplement to other acts (Higher Education Act), as amended, the decision must contain the grounds for the decision, as well as the information on the possibility of applying for an appeal, and must be delivered into the applicant's hands or in the case of a positive decision and with the consent of the applicant through the information system. An applicant is entitled to examine all of their materials that have a bearing on their admission to studies within 15 days of the receipt of this decision.

Within **15 days** after the end of the admission procedure, the faculty will publish on the faculty web portal (<https://www.fmt.vsb.cz>) a report on the course and results of the admission procedure pursuant to Section 50 Subsection 9 of the Act.

Contact:

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